



Self Inspection Checklist

CENTENNIAL FIRE DISTRICT

Station 1 – 2 East Road, Circle Pines, MN 55014 | Station 3 – 1880 Main Street, Centerville, MN 55038

Main: 651-792-7900 | Inspections: 651-792-7905 | Public Education: 651-792-7903

Most Common Inspection Items

- | | | |
|--|------------------------------|-----------------------------|
| Have extinguishers been tagged documenting annual inspection? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Extinguishers mounted in a visible and accessible location? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Has a 40 BC extinguisher been provided within 30 feet of cooking equipment? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are illuminated exit signs tested and operational? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are emergency lighting units tested and operational? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are exit paths clear and unobstructed? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do doors on assembly occupancies have easily-openable panic hardware? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are exit doors on other retail occupancies easily-openable? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If key-locking hardware is provided on main front entrance, is a sign posted THIS DOOR TO REMAIN UNLOCKED? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are waste material containers emptied routinely at the end of the day? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Extension cords are not permitted to be utilized as permanent wiring? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is a clear width of 30 inches provided in front of the electrical panel? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If an alarm system is provided, is documentation of annual maintenance available? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If the building is protected with an automatic extinguishing system, is documentation of annual maintenance available? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| In occupancies with cooking equipment, has the extinguishing system been serviced semi-annually and documentation available? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| In systems with cooking equipment and grease hoods, is documentation available of routine duct hood cleaning? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are large contrasting address numbers installed and clearly visible from the road? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do assembly occupancies have an occupant load sign posted? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are lockboxes provided on monitored sprinkler or fire alarm systems? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are fire doors kept closed? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are mechanical/electrical rooms kept free of combustible storage? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is storage maintained 18 inches below sprinklered areas? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is storage maintained 24 inches below non-sprinklered areas? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are all exterior exit paths kept clear of debris, snow and/or ice to the public way? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

The purpose of this self inspection checklist is to not only provide education on the most common fire code violations but to also save time during the annual fire inspection.

If there are any questions please contact the Centennial Fire District's Fire Inspector at the contact information below:

Jake Pfeffer

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651-792-7905